

## **PSPA Job Description for Student Director At Large**

### **General Responsibilities**

A Student Director At Large shall:

- Be elected by the student membership as voting members of the Board of Directors
- Be a PSPA / AAPA member in good standing
- Be familiar with and adhere to the duties of the Board of Directors as a whole
- Promote student membership in the Society to students in the state's PA programs
- Facilitate student involvement in all aspects of the Society

### **Board Responsibilities**

A Student Director At Large shall:

- Serve as a liaison between the Board of Directors and the student members of the Society
- Represent student views to the Board of Directors
- Review all information presented for discussion at the Board of Directors meeting prior to the meeting and come adequately prepared to discuss those items
- Recommend appropriate policies for consideration by the Board of Directors

### **Committee Responsibilities**

A Student Director At Large shall:

- Act as a Board Advisor to the Student Affairs Division of the Society
- Be familiar with the minutes of those committees for which he or she acts as Board Advisor
- Oversee that each committee under his or her supervision meets the goals as outlined in the Society's Action Plan
- Encourage that all committees under his or her supervision to submit a report two weeks prior to each Board of Directors meeting

### **Attendance Responsibilities**

A Student Director At Large shall:

- Miss no more than one Board of Directors meeting per year
- Attend meetings of those committees for which he or she acts as a Board Advisor
- Attend any strategic planning sessions of the Society
- Attend applicable AAPA meetings
- Outgoing Student Directors shall meet with newly elected Student Directors at the first Board Meeting for the incoming Student Directors

This position requires approximately 10 hours per month to fulfill its duties